

Republic of the Philippines  
Municipality of Barcelona  
Province of Sorsogon

**OFFICE OF THE BUILDING OFFICIAL**

**APPLICATION FOR CERTIFICATE OF OCCUPANCY**

FULL

PARTIAL

Building Permit No.: \_\_\_\_\_

Date Issued : \_\_\_\_\_

\_\_\_\_\_  
(Date)

Name of Owner/Applicant: \_\_\_\_\_  
(Last Name) (Given Name) (Middle Initial)

Address of Owner/Applicant: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

\_\_\_\_\_ Tel. No.: \_\_\_\_\_

**Requirements submitted:**

As-Built Plans and Specifications, duly signed and sealed by respective professional discipline

Daily Construction Works Logbook

Certificate of Completion, duly notarized

Others: (Specify) \_\_\_\_\_

Name of Project: \_\_\_\_\_

Location: \_\_\_\_\_  
(Lot No.) (Blk. No.) (Street) (Barangay) (City/Municipality)

Use/Character of Occupancy: \_\_\_\_\_

No. of Storeys: \_\_\_\_\_

No. of Units: \_\_\_\_\_

Total Floor Area (Square Meters): \_\_\_\_\_

Date of Completion: \_\_\_\_\_

Submitted by:

\_\_\_\_\_  
**OWNER / APPLICANT**

(Signature Over Printed Name)

Community Tax Certificate No. \_\_\_\_\_

Date Issued: \_\_\_\_\_

Place Issued: \_\_\_\_\_